

2009-Pay-2010 Assessment/Tax Billing Cycle - Carroll County - Updated Wed 9/16/09																					
ID	Date Type	Task Name	Actual/Projected Start Date	Actual/Projected Finish Date	Required Finish Date	Resource Name	On Time Status	2008				2009				2010				2011	
0		2009-Pay-2010 Assessment/Tax Billing Cycle - Carroll County	NA	NA	NA			J	F	M	A	M	J	J	A	S	O	N	D		
1	Actual	Submit 2008-pay-2009 real and personal property data to DLGF/LSA	Wed 10/1/08	Thu 11/6/08	Wed 10/1/08	Assessor	<div><div></div></div>														
2	Actual	Validate all 2008 sales disclosures and submit data to DLGF/LSA	Fri 11/7/08	Wed 6/10/09	Mon 3/2/09	Assessor	<div><div></div></div>														
3	Actual	County submits workbook and ratio study	Fri 5/8/09	Tue 7/7/09	Mon 5/18/09																
4	Actual	Conduct and approve county ratio study	Wed 7/8/09	Tue 7/14/09	Mon 6/1/09	DLGF															
5	Actual	Apply trending factors, review assessed values, and deliver final AV to Auditor	Wed 7/15/09	Mon 9/14/09	Wed 7/1/09	Assessor	<div><div></div></div>														
6	Projected	Apply deductions and exemptions	Tue 9/15/09	Mon 9/28/09	Wed 7/29/09	Auditor															
7	Projected	Submit TIF Neutralization forms (if applicable)	Tue 9/15/09	Thu 10/1/09	Wed 7/29/09	Auditor															
8	Projected	Review and approve TIF Neutralization	Fri 10/2/09	Mon 10/5/09	Fri 7/31/09	DLGF															
9	Projected	Certify net assessed values to DLGF	Tue 10/6/09	Wed 10/14/09	Mon 8/3/09	Auditor	<div><div></div></div>														
10	Projected	Prepare data extract files and submit 2009-pay-2010 real and personal property to	Tue 9/15/09	Tue 12/15/09	Thu 10/1/09	Assessor	<div><div></div></div>														
11	Projected	Prepare Form 15 data and submit to DLGF	Wed 12/16/09	Thu 1/14/10	Mon 11/2/09	Assessor	<div><div></div></div>														
12	Projected	Adopt budgets, levies and rates	Tue 6/2/09	Mon 11/2/09	Mon 11/2/09	Local Units	<div><div></div></div>														
13	Projected	File budgets with County Auditor	Tue 11/3/09	Wed 11/4/09	Wed 11/4/09	Local Units	<div><div></div></div>														
14	Projected	Advertise adopted rates (TAB Rate Chart)	Thu 11/5/09	Thu 11/19/09	Thu 11/19/09	Auditor	<div><div></div></div>														
15	Projected	Work unit budgets, levies, rates, and certify county budget order	Fri 11/20/09	Mon 2/15/10	Mon 2/15/10	DLGF	<div><div></div></div>														
16	Projected	Prepare abstract and tax duplicate, and submits 2009-pay-2010 tax billing data to	Tue 2/16/10	Mon 3/15/10	Mon 3/15/10	Auditor	<div><div></div></div>														
17	Projected	Publish tax rates - 1st advertisement	Tue 3/16/10	Mon 3/22/10	Mon 3/22/10	Treasurer															
18	Projected	Publish tax rates - 2nd advertisement	Tue 3/23/10	Mon 3/29/10	Mon 3/29/10	Treasurer															
19	Projected	Publish tax rates - 3rd advertisement	Tue 3/30/10	Mon 4/5/10	Mon 4/5/10	Treasurer															
20	Projected	Prepare and mail tax bills	Tue 4/6/10	Fri 4/23/10	Fri 4/23/10	Treasurer	<div><div></div></div>														
21	Projected	Tax billing lead time - spring installment	Fri 4/23/10	Mon 5/10/10	Mon 5/10/10		<div><div></div></div>														
22	Projected	Tax bills due - spring installment	Mon 5/10/10	Mon 5/10/10	Mon 5/10/10		<div><div></div></div>														
23	Projected	Make spring property tax distribution	Tue 5/11/10	Wed 6/30/10	Wed 6/30/10	Auditor	<div><div></div></div>														
24	Projected	Tax billing lead time - fall installment	Wed 6/30/10	Wed 11/10/10	Wed 11/10/10		<div><div></div></div>														
25	Projected	Tax bills due - fall installment	Wed 11/10/10	Wed 11/10/10	Wed 11/10/10		<div><div></div></div>														
26	Projected	Make fall property tax distribution	Thu 11/11/10	Fri 12/31/10	Fri 12/31/10	Auditor	<div><div></div></div>														
<div>On time symbols:</div> <div>Green = On time or early Yellow = 1-90 days late Red = 91+ days late</div>		Task	<div><div></div></div>	Summary	<div><div></div></div>	Rolled Up Baseline Milestone	<div><div></div></div>	Project Summary												<div><div></div></div>	